



## 1. CHILDREN, YOUNG PEOPLE &amp; FAMILIES - CE&amp;F - Review of Charges 2011/12

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2010/11		2011/12		% increase in fees or charges	Additional information	Expected Income 2010/11 Total £000	Expected Income 2011/12 Total £000	Income rising above 1.50% inflation to meet pressures	VAT Class	
					Effective Date	Rate	Effective Date	Proposed Rate							
CY3.24j	Residential Centres (cont'd)			Commercial											
				Any building per night			01/04/2011	£300.00		Revised charging structure to help meet efficiency savings target					SR/EX
				Any building per day			01/04/2011	£200.00		Revised charging structure to help meet efficiency savings target					SR/EX
				Day visit , max group of 30			01/04/2011	£225.00		Revised charging structure to help meet efficiency savings target					SR/EX
				Staff Room / chalet per night			01/04/2011	£20.00		Revised charging structure to help meet efficiency savings target					SR/EX
				Blue Dragon Adult	01/09/2010	£16.90	01/09/2010		See revised charges above		SR/EX				
				Blue Dragon Child	01/09/2010	£13.80	01/09/2010			SR/EX					
				Green Dragon Adult	01/09/2010	£15.90	01/09/2010			SR/EX					
				Green Dragon Child	01/09/2010	£12.80	01/09/2010			SR/EX					
				Staff Rooms	01/09/2010	£17.90	01/09/2010			SR/EX					
				Day visitors Adult full day	01/09/2010	£12.50	01/09/2010			SR/EX					
				Day visitors Adult half day	01/09/2010	£7.50	01/09/2010			SR/EX					
				Day visitors Child full day	01/09/2010	£8.00	01/09/2010			SR/EX					
				Day visitors Child half day	01/09/2010	£6.00	01/09/2010			SR/EX					
				Chalets	01/09/2010	£6.20	01/09/2010			SR/EX					
				Camping	01/09/2010	£6.20	01/09/2010			SR/EX					
				Other Day rates											
Independent Schools - Child	01/09/2010	£7.50	01/09/2010		NB										
Independent Schools - Accompanying Adult	01/09/2010	Free	01/09/2010		-										
Non School Groups - Accompanying Adult	01/09/2010	Free	01/09/2010		-										
<b>Sub-Total Raising Achievement Service</b>											1,479	1,602	100		
CY4.5	Commissioning, Performance & Quality Assurance Home To School & College Transport	D		<u>Contributions To School</u>											
				<u>Transport (Per Term i.e. 3 per year)</u>											
				Assisted Travel Charge (return)	01/09/2010	£80.00	01/09/2010	£80.00	0.0%		280	291	7	ZR	
				Assisted Travel Charge (One way)	01/09/2010	£40.00	01/09/2010	£40.00	0.0%					ZR	
				Out of Catchment (One way)	01/09/2010	£74.50	01/09/2010	£74.50	0.0%					ZR	
				Out of Catchment (return)	01/09/2010	£149.00	01/09/2010	£149.00	0.0%					ZR	
				In Catchment (one way)	01/09/2010	No charge	01/09/2010	No charge						ZR	
				In Catchment (Return)	01/09/2010	No charge	01/09/2010	No charge						ZR	
				Post 16 In catchment (one way)	01/09/2010	£40.00	01/09/2010	£40.00	0.0%					ZR	
				Post 16 In catchment (return)	01/09/2010	£80.00	01/09/2010	£80.00	0.0%					ZR	
				Post 16 out of catchment (one way)	01/09/2010	£74.50	01/09/2010	£74.50	0.0%					ZR	
				Post 16 out of catchment (return)	01/09/2010	£149.00	01/09/2010	£149.00	0.0%					ZR	
<b>Sub-Total Commissioning, Performance &amp; Quality Assurance</b>											280	291	7		
<b>TOTAL CHILDREN, YOUNG PEOPLE &amp; FAMILIES</b>											2,702	2,850	107		

## Legal Position on charging

SP	Statutory Prohibited
SA	Statutory Arrangements
D	Discretionary (LG Act 2003)

## VAT Class

SR/EX	Standard Rate (20% 4 Jan 2011) / Charge stated excludes VAT
ZR	Zero Rated
NB	Non Business
EX	Exempt

## 2. LIBRARIES - Review of Charges 2011/12

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	Note	2010/11			2011/12			% Increase in fees & charges	Reasons for Change	Expected Income 2010/11 Total £000	Expected Income 2011/12 Total £000	Income rising above 1.50% inflation to meet pressures	VAT Class
						Effective Date	Rate	Maximum Charge	Effective Date	Proposed Rate	Maximum Charge						
SC1 SC1.1	<b>COMMUNITY SERVICES</b> Library Service	D	To recover costs but remain competitive.	<b>PHOTOCOPYING</b> a) self-service photocopying - per A4 copy - per A3 copy b) by staff on self-serve copier - per A4 copy - per A3 copy - fragile items A4/A3 c) minimum charge for postal requests for copies	A	01/04/1991 01/04/1991 01/04/1995 01/04/1995 01/04/1998 01/04/2007	£0.10 £0.20 £0.25 £0.50 £1.00 £3.40		01/04/1991 01/04/1991 01/04/1995 01/04/1995 01/04/1998 01/04/2007	£0.10 £0.20 £0.25 £0.50 £1.00 £3.40		0.0% 0.0% 0.0% 0.0% 0.0% 0.0%		32	31	-1	SR SR SR SR SR
		D	To recover costs but remain competitive.	<b>MICROFORM COPYING</b> a) self service copying b) copying by staff		01/04/1997 01/04/1998	£0.50 £1.00		01/04/1997 01/04/1998	£0.50 £1.00		0.0% 0.0%		0	0	0	SR SR
		D	An incentive for the earlier return of borrowed items.	<b>LIBRARY OVERDUE CHARGES</b> a) Static Libraries - Adults - per day library open during first week (daily rate) - maximum per item - Children - per day library open during first week - maximum per item - Children in public care	B	01/04/2007 01/04/2007 01/04/2007 01/04/2007 01/04/2007 01/04/2003	£0.16 £7.36 £0.05 £2.30 Exempt		01/04/2007 01/04/2007 01/04/2007 01/04/2007 01/04/2007 01/04/2003	£0.20 £9.20 £0.05 £2.30 Exempt		25.0% 25.0% 0.0% 0.0%	Comparable to neighbouring authorities	207	238	28	NB NB NB NB
		D	An incentive for readers to remember their tickets.	<b>REPLACEMENT OF LIBRARY TICKETS</b> - computer system (per ticket)		01/04/2007	£1.50		01/04/2007	£1.50		0.0%		2	2	0	NB
		D	To cover small element of costs incurred and act as an incentive to collect items when available.	<b>LIBRARY RESERVATION FEES</b> a) Book / Audio Books Reservations: - Standard charge - Concessionary rate - Under 18s (Incl children in public care) b) Items supplied from outside Oxfordshire : - Standard charge - Concessionary rate c) Audio Visual Reservations (excluding Audio Books): - Standard charge - Concessionary rate	C  D  E	01/04/2007 01/04/2006 01/04/2005 01/04/2006 01/04/2006 01/04/2007 01/04/2006	£0.85 £0.40 Exempt £3.00 £1.50 £0.85 £0.40		01/04/2011 01/04/2011 01/04/2005 01/04/2006 01/04/2006 01/04/2011 01/04/2011	£0.95 £0.45 Exempt £3.00 £1.50 £0.95 £0.45		11.8% 12.5%  0.0% 0.0% 11.8% 12.5%	Comparable to neighbouring authorities	60	65	4	NB NB NB NB NB NB

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						Effective Date	Rate	Maximum Charge	Effective Date	Proposed Rate	Maximum Charge							
SC1.1	Library Service (cont'd)	D	To purchase new items and maximise income for the Service as a whole.	<b>AUDIO VISUAL HIRE CHARGES</b>	F									11	11	0		
				a) Books on Cassette (per 3 weeks / mobiles 4 weeks):	F													
				- Band 1	F	01/04/2009	£0.50		01/04/2009	£0.50		0.0%					NB	
				- Band 2	F	01/04/2004	£0.75		01/04/2004	£0.75		0.0%					NB	
				- Band 3	F	01/04/2005	£1.50		01/04/2005	£1.50		0.0%					NB	
				- Children in public care	F	01/04/2003	Exempt		01/04/2003	Exempt								
				b) Video Cassettes (per wk / Mobile Visit)	F									0	0	0		
				- Band 1	F	01/04/2006	£1.25		01/04/2006	£1.25		0.0%					NB	
				- Band 2	F	01/04/2006	£2.50		01/04/2006	£2.50		0.0%					NB	
				- Band 3	F	01/04/2006	£3.50		01/04/2006	£3.50		0.0%					NB	
				c) DVDs (Per Week / Mobile visit)	F									256	250	-10		
				- Band 1	F	01/04/2006	£1.25		01/04/2006	£1.25		0.0%					NB	
				- Band 2	F	01/04/2006	£2.50		01/04/2006	£2.50		0.0%					NB	
				- Band 3	F	01/04/2006	£3.50		01/04/2006	£3.50		0.0%					NB	
				d) DVDs Late return Charges (Per day Static Library)	F													
				- Band 1	F	01/01/2009	£0.20	£3.75	01/01/2009	£0.20	£3.75	0.0%					NB	
				- Band 2	F	01/01/2009	£0.40	£7.50	01/01/2009	£0.40	£7.50	0.0%					NB	
				- Band 3	F	01/01/2009	£0.50	£10.50	01/01/2009	£0.50	£10.50	0.0%					NB	
				e) DVDs Late return Charges (Per day Mobile Library)	F													
				- Band 1	F	01/01/2009	£0.10	£3.75	01/01/2009	£0.10	£3.75	0.0%					NB	
				- Band 2	F	01/01/2009	£0.20	£7.50	01/01/2009	£0.20	£7.50	0.0%					NB	
				- Band 3	F	01/01/2009	£0.25	£10.50	01/01/2009	£0.25	£10.50	0.0%					NB	
				f) Music CD's (per Week / Mobile visit)	F									21	21	0		
				- Band 1	F	01/04/1998	£1.00		01/04/1998	£1.00		0.0%					NB	
				- Band 2	F	01/04/1998	£1.50		01/04/1998	£1.50		0.0%					NB	
				- Band 3	F	01/04/1998	£2.00		01/04/1998	£2.00		0.0%					NB	
				- Taster loans (to try CDs on site)	F	01/04/2004	£0.25		01/04/2004	£0.25		0.0%						NB
				g) Music CDs Late return Charges (Per day Static Library)	F													
				- Band 1	F	01/01/2009	£0.15	£3.00	01/01/2009	£0.15	£3.00	0.0%					NB	
				- Band 2	F	01/01/2009	£0.20	£4.50	01/01/2009	£0.20	£4.50	0.0%					NB	
				- Band 3	F	01/01/2009	£0.30	£6.00	01/01/2009	£0.30	£6.00	0.0%					NB	
				h) Music CDs Late return Charges (Per day Mobile Library)	F													
				- Band 1	F	01/01/2009	£0.07	£3.00	01/01/2009	£0.07	£3.00	0.0%					NB	
				- Band 2	F	01/01/2009	£0.10	£4.50	01/01/2009	£0.10	£4.50	0.0%					NB	
				- Band 3	F	01/01/2009	£0.15	£6.00	01/01/2009	£0.15	£6.00	0.0%					NB	
				i) Books on CD (3 weeks / Mobile 4 Weeks):	F									37	37	-1		
				- Band 1	F	01/01/2009	£0.50		01/01/2009	£0.50		0.0%					NB	
				- Band 2	F	01/04/2004	£0.75		01/04/2004	£0.75		0.0%					NB	
				- Band 3	F	01/04/2004	£1.50		01/04/2004	£1.50		0.0%					NB	
				- Children in public care	F	01/04/2003	Exempt		01/04/2003	Exempt								
				j) Audio Books & Language Packs Late Return Charges (Per day Static Library)	F													
				- Band 1	F	01/01/2009	£0.02	£1.50	01/01/2009	£0.02	£1.50	0.0%					NB	
				- Band 2	F	01/01/2009	£0.04	£2.25	01/01/2009	£0.04	£2.25	0.0%					NB	
				- Band 3	F	01/01/2009	£0.08	£4.50	01/01/2009	£0.08	£4.50	0.0%					NB	
				k) Audio Books & Language Packs Late Return Charges (Per day Mobile Library)	F													
				- Band 1	F	01/01/2009	£0.02	£1.50	01/01/2009	£0.02	£1.50	0.0%					NB	
				- Band 2	F	01/01/2009	£0.03	£2.25	01/01/2009	£0.03	£2.25	0.0%					NB	
				- Band 3	F	01/01/2009	£0.06	£4.50	01/01/2009	£0.06	£4.50	0.0%					NB	

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						Effective Date	Rate	Maximum Charge	Effective Date	Proposed Rate	Maximum Charge						
SC1.1	Library Service (cont'd)			l) CD-ROM (per Week / Mobile visit) - Band 1 - Band 2 - Band 3 - Band 4 m) Language Packs (per 3 weeks/ mobiles 4 weeks) - Band 1 - Band 2 n) PlayStation Charges (per wk / mobiles 2 wks)  - Band 1 - Band 2	F     F   F	01/04/2001 01/04/2001 01/04/2001 01/04/2001  01/01/2009 01/04/1999  01/04/2005 01/04/2005	£1.00 £1.50 £2.00 £3.00  £0.75 £1.50  £2.00 £3.00		01/04/2001 01/04/2001 01/04/2001 01/04/2001  01/01/2009 01/04/1999  01/04/2005 01/04/2005	£1.00 £1.50 £2.00 £3.00  £0.75 £1.50  £2.00 £3.00	0.0% 0.0% 0.0% 0.0%  0.0% 0.0%  0.0% 0.0%		0     3   0	0     3   0	0     0   0	NB NB NB NB  NB NB  NB NB	
		D	To self finance the service.	<b>VOCAL &amp; ORCHESTRAL SETS</b> a) Booking Fee per 6 month loan - Vocal Scores per set of 10 - per score with performance time of 10 minutes or less - per score with performance time of more than 10 minutes - Orchestral Sets - per set for works with performance time of 10 minutes or less - per set for works with performance time of more than 10 minutes b) Overdue charge (irrespective of original booking fee) - per week or part week, per loan, vocal or orchestral c) Renewal fee per set for vocal or orchestral		01/04/2004 01/04/2004 01/04/2004 01/04/2004 01/04/2004 01/04/2004 01/04/2004	£0.50 £1.00 £10.00 £20.00 £10.00 £10.00		01/04/2004 01/04/2004 01/04/2004 01/04/2004 01/04/2004 01/04/2004 01/04/2004	£0.50 £1.00 £10.00 £20.00 £10.00 £10.00	0.0% 0.0% 0.0% 0.0% 0.0% 0.0%		15	15	0	NB NB NB NB NB NB	

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						Effective Date	Rate	Maximum Charge	Effective Date	Proposed Rate	Maximum Charge							
SC1.1	Library Service (cont'd)	D	To recover costs.	<b>CD ROM / INTERNET SEARCHES</b> a) Searches: - Access to Business Data  - printing (per page of text) - printing (digital mapping) - download to disk (floppy) - download to disk (CD)		01/04/2006	Various		01/04/2006	Various			Fees set at officers discretion reflecting market forces	0	0	0	SR	
						01/04/2006	£0.20		01/04/2006	£0.20		0.0%						
						01/04/2000	£0.50		01/04/2000	£0.50		0.0%						
						01/04/2006	£0.50		01/04/2006	£0.50		0.0%						
						01/04/2006	£1.00		01/04/2006	£1.00		0.0%						
		D		<b>INTERNET SERVICE</b> A4 Colour and B&W prints A4 Colour and B&W prints (Double sided) A3 Colour and B&W prints A3 Colour and B&W prints (Double sided)  Sales of diskettes, discs, memory sticks		01/04/2009	£0.20				0.0%	To cover printing costs	54	53		SR		
						01/04/2009	£0.30				0.0%							
						01/04/2009	£0.40				0.0%							
						01/04/2009	£0.60				0.0%	Fees set at officers discretion						
		D	To recover Costs	<b>FAX TRANSMISSIONS (by staff)</b> Handling charge		01/04/2009	£3.50				0.0%	Fees set at officers discretion reflecting market forces	3	3	0	SR		
	<b>Sub-Total Library Service</b>												<b>701</b>	<b>729</b>	<b>17</b>			

## Legal Position on charging

SP	Statutory Prohibited
SA	Statutory Arrangements
D	Discretionary (LG Act 2003)

## Notes

- A Housebound readers and people with disabilities are exempt from these charges.
- B Overdue charges will not be charged in the following cases:  
- books borrowed by housebound readers, people with disabilities, children in public care, registered foster carers, childminders and picture books borrowed by children under 5 yrs old on their own library card.  
- books borrowed from a mobile library
- C For all book and audio book reservations (including 'out of county'), housebound readers, people with disabilities, under 18's, and registered foster carers are exempt. Concessionary rates apply to unemployed people.
- D Includes reservation charges as stated in Library Reservations Fees note a).
- E Concessionary rates for audio visual reservations apply to the under 18's, people with disabilities and registered foster carers. Housebound readers are exempt.
- F Differential pricing is used for certain items / times of year to maximise income.  
All audio visual hire services are free to the housebound. People with disabilities are also entitled to free loans with the exception of DVDs in the highest price band.  
Children in public care and registered foster carers are exempt for audio books only

## VAT Class

SR	Standard Rate (20% 4 Jan 2011)
ZR	Zero Rated
NB	Non Business
EX	Exempt

## 3. HERITAGE SERVICES - Review of Charges 2011/12

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	Note	2010/11		2011/12		% increase in fees & charges	Reasons For Change	Additional Information	Expected Income 2010/11 Total £000	Expected Income 2011/12 Total £000	Income rising above 1.50% inflation to meet pressures	VAT Class
						Effective Date	Rate (ex. VAT)	Effective Date	Proposed Rate (ex. VAT)							
SC1 SC1.2	<u>COMMUNITY SERVICES</u> Heritage Services	D	To recover costs but remain competitive.	<b>DIGITAL IMAGING</b> Digital Image Prints (OS) - per copy on A4 (or smaller) - per copy on A3 paper Create Digital Images (ORO) - per copy on A4 (or smaller) paper or electronic format - per copy on A3 paper	F / G	01/04/2007	£7.50	01/04/2007	£7.50	0.0%			6	6	0	SR
						01/04/2007	£15.00	01/04/2007	£15.00	0.0%						SR
						01/04/2008	£7.50	01/04/2008	£7.50	0.0%			2	2	0	SR
						01/04/2008	£15.00	01/04/2008	£15.00	0.0%						SR
		D	To meet costs and income target.	<b>MRC DIGITAL IMAGING</b> Provide digital image - per item - up to 10 on CD Provide print - record print quality up to A4 - replica print quality up to A3 Studio Photography - per hour		01/04/2007	£6.00	01/04/2007	£6.00	0.0%			0	0	0	SR
						01/04/2007	£50.00	01/04/2007	£50.00	0.0%						SR
						01/04/2007	£12.00	01/04/2007	£12.00	0.0%						SR
						01/04/2009	£40.00	01/04/2009	£40.00	0.0%						SR
						01/04/2008	£40.00	01/04/2008	£40.00	0.0%						SR
		D	To meet costs and income target.	<b>HIRE OF ACCOMMODATION</b> a) Oxfordshire Museum - Exhibition Gallery - per week - per day - Lecture Room - per day - Education Use - per day - Commercial Use - per session (up to 4 hours) Education Use - per session (up to 4 hours) Commercial Use b) Brewhouse - Exhibition Gallery - per month - 1/2 day Education Use - 1/2 day Commercial Use - per day - Education Use - per day - Commercial Use c) Coachhouse - 1/2 day Education Use - 1/2 day Commercial Use - per day - Education Use - per day - Commercial Use	A	01/04/2008	£150.00	01/04/2011	£160.00	6.7%	To cover increase in overheads		6	6	0	EX
						01/04/2006	£30.00	01/04/2011	£40.00	33.3%	To cover increase in overheads					EX
						01/04/2003	£26.00	01/04/2011	£0.00	-100.0%	Pratten building no longer in use					EX
						01/04/2004	£50.00	01/04/2011	£0.00	-100.0%	Pratten building no longer in use					EX
						01/04/2007	£18.00	01/04/2011	£0.00	-100.0%	Pratten building no longer in use					EX
						01/04/2004	£35.00	01/04/2011	£0.00	-100.0%	Pratten building no longer in use					EX
						01/04/2008	£200.00	01/04/2008	£200.00	0.0%						EX
						01/04/2007	£20.00	01/04/2007	£20.00	0.0%						EX
						01/04/2008	£50.00	01/04/2008	£50.00	0.0%						EX
						01/04/2008	£50.00	01/04/2008	£50.00	0.0%						EX
						01/04/2008	£75.00	01/04/2011	£80.00	6.7%	To cover increase in overheads					EX
						01/04/2008	£30.00	01/04/2008	£30.00	0.0%						EX
						01/04/2009	£60.00	01/04/2009	£60.00	0.0%						EX
						01/04/2008	£50.00	01/04/2008	£50.00	0.0%						EX
						01/04/2009	£100.00	01/04/2011	£105.00	5.0%	To cover increase in overheads					EX





## 3. HERITAGE SERVICES - Review of Charges 2011/12

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						Effective Date	Rate (ex. VAT)	Effective Date	Proposed Rate (ex. VAT)							
SC1.2	Heritage Services (cont'd)	D	To Meet Costs	<b>RESEARCH ENQUIRIES</b> - written reply to each enquiry per hour (or pro-rata)  - higher rate for businesses and profit-making organisations		01/04/2008	£25.00	01/04/2011	£27.00	8.0%	To bring charge In line with actual costs		3	3	0	SR
						01/04/2008	£36.00	01/04/2011	£40.00	11.1%	To bring charge In line with actual costs					SR
		D	To recover costs.	<b>CD-ROM CHARGES</b> a) Searches: - charge per search - printing (per page of text) - printing (digital mapping) - conversion to disk b) Current Awareness: - Profile set-up - Annual Subscription		01/04/1999	£5.00	01/04/1999	£5.00	0.0%			1	1	0	SR
						01/04/1999	£0.25	01/04/1999	£0.25	0.0%					SR	
						01/04/2000	£0.50	01/04/2000	£0.50	0.0%					SR	
						01/04/1999	£1.50	01/04/1999	£1.50	0.0%					SR	
						01/04/1999	£25.00	01/04/1999	£25.00	0.0%					SR	
						01/04/1999	£50.00	01/04/1999	£50.00	0.0%					SR	
		D	To recover costs	<b>MICROFORM COPYING</b> a) Self Service Copying - per A4 copy - per A3 copy b) Copying by Staff - per A4 copy - per A3 copy		01/04/2008	£0.50	01/04/2008	£0.50	0.0%			7	7	0	SR
						01/04/2008	£0.75	01/04/2008	£0.75	0.0%					SR	
						01/04/2008	£1.00	01/04/2008	£1.00	0.0%					SR	
						01/04/2008	£2.00	01/04/2008	£2.00	0.0%					SR	
		D	To recover costs	<b>COPIES OF RECORDINGS</b> from Oral History		01/04/1997	£16.00	01/04/1997	£16.00	0.0%						
D	To recover costs	<b>ADMINISTRATIVE CHARGE</b> Minimum charge for providing an invoice for any service		01/04/2007	£10.00	01/04/2011	£20.00	100.0%	To bring charge In line with actual costs						SR	

### 3. HERITAGE SERVICES - Review of Charges 2011/12

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	Note	2010/11		2011/12		% increase in fees & charges	Reasons For Change	Additional Information	Expected Income 2010/11 Total £000	Expected Income 2011/12 Total £000	Income rising above 1.50% inflation to meet pressures	VAT Class
						Effective Date	Rate (ex. VAT)	Effective Date	Proposed Rate (ex. VAT)							
SC1.2	Heritage Services (cont'd)	D	To recover Costs	Photographic Photograph Documents	H	01/04/2008		01/04/2008					0	0		SR
		D	To Recover Costs	LECTURE FEES		01/04/2008	£39.40	01/04/2011	£40.00	1.5%			0	0		SR
		D	To Recover Costs	Use of Oxfordshire Museum Garden for Weddings Photography		01/04/2008	£50.00	01/04/2011	£75.00	50.0%	To bring charge In line with actual costs		0	0		EX
<b>Sub-Total Heritage Services</b>												25	25		0	

#### Legal Position on charging

SP	Statutory Prohibited
SA	Statutory Arrangements
D	Discretionary (LG Act 2003)

#### Remarks

- A: 20% Commission is charges on all sales  
 B: 10% discount offered to Members of OMC, for work committed over £1,000 or more than 2 years.  
 C: Concessions of 50% proposed for community groups that meet specified criteria.  
 D: Preventative & Fumigation. Minimum 4 hours labour charged for set up.  
 E: Transport outside County charged at Mileage / Hourly rate. Materials at cost.  
 F: standardise rates due to closure of Central Library, Oxs moving to ORO temporarily in 08/09  
 G: ORO & OS have large income targets - charges reflect the need to meet these  
 H: Photograph Documents with digital cameras - preserve documents from photocopying  
 I: New way of charging to accurately reflect staff time to set up

#### VAT Class

SR	Standard Rate (20% 4 Jan 2011)
ZR	Zero Rated
NB	Non Business
EX	Exempt

## 4. MUSIC SERVICE - Review of Charges 2011/12

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2010/11		2011/12		% increase in fees & charges	Reason for change	Expected Income 2010/11 Total £000	Expected Income 2011/12 Total £000	Income rising above 1.50% inflation to meet pressures	VAT Class
					Effective Date	Rate	Effective Date	Proposed Rate						
SC1 SC1.5	<b>COMMUNITY SERVICES</b> Music Service	D	Fees charged for music tuition, instruments hire and for YMA membership.	<b>Music Tuition</b>										
				OYMA Full membership no lessons	01/09/2010	£71.70	01/04/2011	£72.78	1.5%			26		EX
				OYMA full membership OCMS lessons	01/09/2010	£45.00	01/09/2011	£47.10	4.7%					EX
				OYMA full membership OCMS lessons - CMS	01/09/2010	£55.00	01/09/2011	£57.48	4.5%					EX
				OYMA single activity - no lessons	01/04/2010	£42.90	01/04/2011	£44.85	4.5%			10		EX
				OYMA single activity - OCMS lessons	01/09/2010	£30.00	01/09/2011	£31.35	4.5%					EX
				Individual Tuition										
				30 Minutes	01/04/2010	£204.60	01/04/2011	£213.90	4.5%			48		EX
				20 minutes	01/04/2010	£136.50	01/04/2011	£142.68	4.5%			201		EX
				Group Tuition										
				Group of 2	01/04/2010	£102.30	01/04/2011	£106.92	4.5%			199		EX
				Group of 3	01/04/2010	£83.10	01/04/2011	£84.36	1.5%			167		EX
				Group of 4-6	01/04/2010	£61.80	01/04/2011	£64.59	4.5%			215		EX
				Group of 7 -9	01/04/2010	£43.50	01/04/2011	£45.45	4.5%			25		EX
				Group of 10 - 19	01/04/2010	£31.80	01/04/2011	£33.24	4.5%			4		EX
				Group of 20 or more	01/04/2010	£19.80	01/04/2011	£20.70	4.5%					EX
				BEGRATS	01/04/2010	£61.80	01/04/2011	£64.59	4.5%			93		EX
				Play On	01/09/2010	£35.00	01/04/2011	£45.45	29.9%			37		EX
				Endangered species	01/04/2010	£73.20	01/04/2011	£79.00	7.9%			22		EX
				Hire of Instruments	01/04/2010	£12.30	01/04/2011	£12.87	4.6%			17		EX
				Hire of Instruments	01/04/2010	£24.60	01/04/2011	£25.71	4.5%			49		EX
				Oxfordshire schools orchestra	01/04/2010	Various £500 - £550	01/04/2011	Various £500 - £550	Various					EX
				Oxfordshire schools senior orchestra	01/04/2010	Various £565-£650	01/04/2011	Various £565-£670	Various					EX
				Oxfordshire County Youth orchestra	01/04/2010	Various £565-£650	01/04/2011	Various £565-£670	Various					EX
				Oxfordshire Youth Music Theatre	01/09/2010	£215.10	01/09/2011	£224.78	4.5%					EX
				non residential courses (daily rate)	01/04/2010	Various £15 - £21	01/04/2011	Various £15 - £21	Various					EX
				non residential courses (1/2 day rate)	01/04/2010	Various £10-£21	01/04/2011	Various £10-£21	Various					EX
				Total of Tuition above							1,166	1,113	-71	
				Adults	01/04/2010	£89.40	01/04/2011	£93.42	4.5%		5	10	5	EX
				Curriculum (per hour)	01/04/2010	£51.20	01/04/2011	£52.00	1.6%		84	84	-1	EX
	<b>Sub-Total Music Service</b>										<b>1,255</b>	<b>1,207</b>	<b>-67</b>	
	<b>Sub-Total Library Service</b>										<b>701</b>	<b>729</b>	<b>17</b>	
	<b>Sub-Total Heritage Service</b>										<b>25</b>	<b>25</b>	<b>0</b>	
	<b>TOTAL CULTURAL</b>										<b>1,981</b>	<b>1,961</b>	<b>-50</b>	

## Legal Position on charging

SP	Statutory Prohibited
SA	Statutory Arrangements
D	Discretionary (LG Act 2003)

## Notes

Concessions: Children eligible for free school meals, free. Except for instrument hire.
Adults, as per adult education.
Hire of Instruments by Orchestra - now a range of charges depending on instrument max fee shown above.
Rates are set to be divisible by 3 to facilitate direct debit payments per term.

## VAT Class

SR	Standard Rate (20% 4 Jan 2011)
ZR	Zero Rated
NB	Non Business
EX	Exempt

## 5. ADULT SOCIAL CARE - S&amp;CS - Review of Charges 2011/12

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2010/11		2011/12		% increase in fees & charges	Reasons for Change	Expected Income 2010/11 Total £000	Expected Income 2011/12 Total £000	Income rising above 1.50% inflation to meet pressures	VAT Class
					Effective Date	Rate	Effective Date	Proposed Rate						
SC2	Social Care for Adults													
SC2_1	Services For All Client Groups													
	Alert Service	SA	The Alert Service can be defined as the provision of equipment <u>plus</u> the monitoring of that equipment – it is not possible to have one without the other.	Weekly Charges:										
			Assessment, review, base alarm unit, pendant, monitoring, temporary movement into level 2 for a maximum of 6 weeks in any one rolling calendar year. Sensors installed according to assessed need	Level 1	01/11/2010	£5.00	01/11/2010	£5.00	0.0%			TBC		NB
			Assessment, review, base alarm unit, pendant, monitoring, planned support, 24/7 emergency response Sensors installed according to assessed need	Level 2	01/11/2010	£22.00	01/11/2010	£22.00	0.0%			TBC		NB
SC2.2	Older People & Physical Disabilities													
	Older People													
	Care Homes	SA	Residents who are financially supported by the County Council in Residential and Nursing Homes are subject to a financial assessment under the National Assistance Regulations 2005. Under these Regs the Dept of Works and Pensions determine the minimum char	Financially assessed contributions from clients in Care Homes  Supported clients are those which have a capital threshold below £23,000 Contributions are set based on a financial assessment and vary accordingly.	01/04/2010	Various	01/04/2011	Various	As negotiated with the care homes (for full cost clients), or will depend on benefit increases (for supported clients).		12,831	13,463	439	NB
	Fairer Charging	SA	With effect from April 2003, all clients receiving non-residential services are subject to the Fairer Charging Policies for Home Care and Non-Residential Services.	<b>Domiciliary Charging</b>  <i>No charge for clients with income at or below the level of basic Income Support plus 25% Max charges for other assessed clients:</i>  Single Care Assistant - Weekday 15 mins 30 mins 45 mins 1 hour  Single Care Assistant - Weekend 15 mins 30 mins 45 mins 1 hour							4,674	4,894	150	NB NB NB NB NB NB NB NB



## 5. ADULT SOCIAL CARE - S&CS - Review of Charges 2011/12

CA7

ANNEX 4b

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2010/11		2011/12		% increase in fees & charges	Reasons for Change	Expected Income 2010/11 Total £000	Expected Income 2011/12 Total £000	Income rising above 1.50% inflation to meet pressures	VAT Class
					Effective Date	Rate	Effective Date	Proposed Rate						
SC3.1	Planning Day Services & Prevention													
	Day Services	D		Private clients only. Other clients are assessed through fairer charging	01/04/2010	Various	01/04/2011	Various	-		156	157	-1	EX
	<b>Sub-Total Planning Day Services &amp; Prevention</b>										156	157	-1	
SC3.3a	OCC Contribution to Learning Disabilities Pool													
	Residential External	SA	Statutory Requirement	Financially assessed contributions from clients in Care Homes Supported clients are those which have a capital threshold below £23,000. Contributions are set based on a financial assessment and vary accordingly.	01/04/2010	Various	01/04/2011	Various	-		1,518	1,540	0	NB
	Fairer Charging	SA	Statutory Requirement	Home Care & Day Care -same basic scheme as shown under Older People	01/04/2010	Various	01/04/2011	Various	-		1,378	1,326	-72	NB
		D		Supported Living	01/04/2010	Various	01/04/2011	Various	-		217	1,158	937	NB
				Adult Placements (including those for other client groups)	01/04/2010	Various	01/04/2011	Various	-		8	213	205	NB
				Supported living - additional support for client holidays	01/04/2010	Various	01/04/2011	Various	-		6	6	0	
	<b>Sub-Total Learning Disabilities</b>										3,127	4,243	1,070	
	<b>Sub-total Adult Social Care</b>										21,939	23,856	1,588	

### Legal Position on charging

SP	Statutory Prohibited
SA	Statutory Arrangements
D	Discretionary (LG Act 2003)

### VAT Class

SR	Standard Rate (20% 4 Jan 2011)
ZR	Zero Rated
NB	Non Business
EX	Exempt

## 6. FIRE & RESCUE - S&CS - Review of Charges 2011/12

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2010/11		2011/12		% increase in fees & charges	Reasons for change	Expected Income 2010/11 Total £000	Expected Income 2011/12 Total £000	Income rising above 1.50% inflation to meet pressures	VAT Class
					Effective Date	Rate	Effective Date	Proposed Rate						
CS1	<b>FIRE &amp; RESCUE SERVICE</b>													
CS1.2	Service Delivery	D	The charge is to cover the cost of an operational firefighter plus overheads.	<b>Special Services:</b> a) Personnel, regardless of rank, per hour or part hour.	01/01/2010	£41.00 Incl VAT	01/04/2011	£42.00 Incl VAT	2.4%		7	7	0	SR
			The charge compares with the hiring of a similar type of heavy plant such as a large mobile crane or Cherry Picker.	b) Aerial Ladder Platform per hour or part hour, excluding petrol.	01/01/2010	£212.50 Incl VAT	01/04/2011	£220.00 Incl VAT	3.5%					SR
			This charge compares with the hiring of smaller plant with multiple special tools.	c) Vehicles/appliances exceeding 2 tons (unladen) per hour or part hour	01/01/2010	£82.00 Incl VAT	01/04/2011	£85.00 Incl VAT	3.7%					SR
			The charge compares with the hiring of smaller self contained plant such as a small Cherry Picker.	d) Vehicles/appliances NOT exceeding 2 tons (unladen) per hour or part hour.	01/01/2010	£56.00 Incl VAT	01/04/2011	£58.00 Incl VAT	3.6%					SR
		D	recovery of costs relevant to the retrieval of a Fire Report, copying/extract preparation and posting to client	<b>Fire Reports:</b> a) Preparation of Fire Report	01/01/2010	£34.50	01/04/2011	£35.00	1.4%		3	3	0	NB
			Recovery of costs relevant to time spent investigating the fire, preparation of report and posting to client.	b) Preparation of a Fire Investigation Report										
				i) short or extracted	01/01/2010	£261.00	01/04/2011	£265.00	1.5%					NB
				ii) full report or one involving extensive enquiries, photographs etc.	01/01/2010	£345.00	01/04/2011	£350.00	1.4%					NB
				iii) full report or one on major incidents requiring extensive protracted investigation etc.	01/01/2010	£518.00	01/04/2011	£526.00	1.5%					NB
		D	The charge is to cover the cost of an operational officer for an interview on one of the Fire Service site locations.	Insurance Interviews	01/01/2010	£68.50	01/04/2011	£69.50	1.5%					NB
CS1.5	Service Support Service Support Management	D	Annual charge made to alarm receiver centres and users of dedicated dial in facilities in respect of unwanted fire alarms	<b>Direct Dial in Facilities</b> Charges made to alarm receiver centres & users of dedicated dial in facilities in respect of unwanted fire alarms	01/01/2010	£392.00	01/04/2011	£398.00	1.5%		6	6	0	SR
	<b>Sub-Total Fire &amp; Rescue Service</b>										<b>16</b>	<b>16</b>	<b>0</b>	

### Legal Position on charging

SP	Statutory Prohibited
SA	Statutory Arrangements
D	Discretionary (LG Act 2003)

### VAT Class

SR	Standard Rate (20% 4 Jan 2011)
ZR	Zero Rated
NB	Non Business
EX	Exempt









## 7. TRADING STANDARDS - S&amp;CS - Review of Charges 2011/12

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2010/11		2011/12		% increase in fees & charges	Reasons for change	Additional information	Expected Income 2010/11		Expected Income 2011/12		Income rising above 1.50% inflation to meet pressures	VAT Class				
					Effective Date	Rate	Effective Date	Proposed Rate				Unit	Total £000	Unit	Total £000						
CSS	TRADING STANDARDS (Cont'd)			Pharmaceutical measures at manufacturers premises																	
				0-50 items - 5 graduations	01/04/2010	£2.41	01/04/2011	£2.44	1.5%	Apply new VAT rate											
				- 6 graduations	01/04/2010	£2.55	01/04/2011	£2.59	1.5%												
				- 7 to 10 graduations	01/04/2010	£3.57	01/04/2011	£3.63	1.5%												
				50-100 items - 5 graduations	01/04/2010	£1.93	01/04/2011	£1.96	1.5%												
				- 6 graduations	01/04/2010	£2.04	01/04/2011	£2.07	1.5%												
				- 7 to 10 graduations	01/04/2010	£2.86	01/04/2011	£2.91	1.5%												
				100+ items - 5 graduations	01/04/2010	£1.81	01/04/2011	£1.83	1.5%												
				- 6 graduations	01/04/2010	£1.91	01/04/2011	£1.94	1.5%												
				- 7 to 10 graduations	01/04/2010	£2.68	01/04/2011	£2.72	1.5%												
						D		Hire of cattle crush:													
								Oxfordshire businesses													
				- First day				£250.00	01/04/2011	£253.75	1.5%	Apply new VAT rate			1		1			0	SR
				- Subsequent days				£75.00	01/04/2011	£76.13	1.5%										
				- Additional fee for re-location (per hour)				£15.00	01/04/2011	£15.23	1.5%										
				Non-Oxfordshire businesses																	
				- First day		£300.00	01/04/2011	£304.50	1.5%	Apply new VAT rate											
				- Subsequent days		£75.00	01/04/2011	£76.13	1.5%												
				- Additional fee for re-location (per hour)		£15.00	01/04/2011	£15.23	1.5%												
				To recover costs incurred administering the scheme	Buy with Confidence Trader Approval scheme																
		1-5 employees	01/04/2010			£100.00	01/04/2011	£101.50	1.5%	Apply new VAT rate											
		6-20 employees	01/04/2010			£150.00	01/04/2011	£152.25	1.5%												
		21+ employees	01/04/2010			£200.00	01/04/2011	£203.00	1.5%												
	<b>Sub-Total Trading Standards</b>														<b>103</b>		<b>103</b>	<b>-2</b>			

## Legal Position on charging

SP	Statutory Prohibited
SA	Statutory Arrangements
D	Discretionary (LG Act 2003)

Note 1: National guidance on fees for this activity are issued by LACORS. OCC fees will be set following the issue of this guidance.

Note 2: Fees set by statute and have not yet been issued for 2011/12. We don't expect to be notified before the new year.

## VAT Class

SR	Standard Rate (20% 4 Jan 2011)
ZR	Zero Rated
NB	Non Business
EX	Exempt

## 8. Gypsy & Traveller Service - S&CS - Review of Charges 2011/12

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2010/11		2011/12		% increase in fees & charges	Reasons for change	Expected Income 2010/11 Total £000	Expected Income 2011/12 Total £000	Income rising above 1.50% inflation to meet pressures	VAT Class
					Effective Date	Rate	Effective Date	Proposed Rate						
CS4	<b>GYPSY &amp; TRAVELLER SITES</b>													
	Oxfordshire sites	D	Recovery of full cost	Weekly rent of plot to site resident	01/04/2010	£61.00	01/04/2011	£62.00	1.6%		234	238	0	EX
	Buckinghamshire sites	D	Recovery of full cost	Weekly rent of plot to site resident	01/04/2010	£61.00	01/04/2011	£62.00	1.6%		203	206	0	EX
		D	Recovery of full cost	Rent for plots at the Orchards (Rent at this site is lower because full facilities are not available)	01/04/2010	£30.50	01/04/2011	£31.00	1.6%		7	7	0	EX
	<b>Sub-Total Gypsy &amp; Traveller Service</b>										<b>444</b>	<b>451</b>	<b>0</b>	
	<b>Sub-Total Adult Social care</b>										<b>21,939</b>	<b>23,856</b>	<b>1,588</b>	
	<b>Sub-Total Fire &amp; Rescue</b>										<b>16</b>	<b>16</b>	<b>0</b>	
	<b>Sub-Total Trading Standards</b>										<b>103</b>	<b>103</b>	<b>-2</b>	
	<b>TOTAL S&amp;CS</b>										<b>22,502</b>	<b>24,426</b>	<b>1,586</b>	

### Legal Position on charging

SP	Statutory Prohibited
SA	Statutory Arrangements
D	Discretionary (LG Act 2003)

### VAT Class

SR	Standard Rate (20% 4 Jan 2011)
ZR	Zero Rated
NB	Non Business
EX	Exempt

## 9. HIGHWAYS &amp; TRANSPORT - E&amp;E - Review of Charges 2011/12

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2010/11		2011/12		Note	% increase in fees & charges	Expected Income 2010/11		Expected Income 2011/12		Income rising above 1.50% inflation to meet pressures	VAT Class
					Effective Date	Rate	Effective Date	Proposed Rate			Unit	Total £000	Unit	Total £000		
EE1	<b>HIGHWAYS &amp; TRANSPORT</b>															
EE1.2	<b>Policy &amp; Strategy</b>	D	Cover Administration and Supervision Costs for S.38 & S.278 agreements relating to new developments	Administration and Supervision Fees for highway works on new developments - Percentage of Capital cost - Minimum charge (from 1 April 2010) Additionally: - Safety Audits - Technical Approvals	01/04/2005  01/04/2010	  9% £1,500  £250.00 0.4%	01/04/2005  01/04/2010	  9% £1,500  £250.00 0.4%	  1  1	  0.0%  0.0%  0.0%			340	340	-5	NB NB NB
EE1.3	<b>Delivery</b>	D	Recover costs	Temporary Traffic Regulation Orders Basic Charges: - Routine Temporary TRO - Emergency Notice Advertising, maint of notices and exceptional staff time at cost	01/04/2010	  £830.00 £415.00  At cost	01/04/2011	  £850.00 £425.00  At cost	  2.4% 2.4%	  40 225	  33 93	  40 225	  34 96	  1 2	  NB NB	
		D	Recover costs	Planning Obligation (by Unilateral Undertaking)  - Exclusion of property from eligibility for residents (etc) permits - Other minor TRO changes at cost (Minimum charge from 1/04/11)	pre 2001	  £1,000.00  At cost	01/04/2011	  £1,500.00 MIN £1,000.00  At cost	  50.0%	  14 5	  14 5	  10 5	  15 5	  1 0	  NB NB	
		D	Recover cost of sign removal	Removal of unauthorised signs (a) Signs under 0.5 sq metre in area (b) Signs over 0.5 sq metre in area	01/04/2010	  £90.00 £125.00	01/04/2010	  £90.00 £125.00	  1 1	  0.0% 0.0%	  7 3	  1 3	  7 3	  1 0	  NB NB	
		D		Tourism Signs - New charging framework from 2007: (a) Assessing application and detailed site assessment  (b) Design, manufacture & erection  (c) Maintenance & removal	01/04/2010	  £230.00  Cost + 15%  2/3 x (b) above	01/04/2010	  £230.00  Cost + 15%  2/3 x (b) above	  1	  0.0%		0	0	0	  NB SR SR	
		D	Recover costs of design work for new street lighting schemes.	Design Work on Street Lighting for New Developments - Percentage of capital cost - Minimum Charge - Maximum Charge	01/04/2010	  5% £235.00 £987.00	01/04/2011	  5% £246.00 £1,020.00	  0.0% 4.7% 3.3%	  25	  11	  25	  11	  0	  SR SR SR	

## 9. HIGHWAYS &amp; TRANSPORT - E&amp;E - Review of Charges 2011/12

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2010/11		2011/12		Note	% increase in fees & charges	Expected Income 2010/11		Expected Income 2011/12		Income rising above 1.50% inflation to meet pressures	VAT Class
					Effective Date	Rate	Effective Date	Proposed Rate			Unit	Total £000	Unit	Total £000		
EE1.3	Delivery	D	Recover costs of design work for new street lighting schemes.	Re-submission of Design Work on Street Lighting	01/04/2006	£64.00	01/04/2011	£66.00		3.1%	3	0	3	0	0	SR
		D	Cover administration costs of attending to enquiries, including retrieval, printing and dispatch of accident data	Sale of Accident Analysis Reports	01/04/2010	£32.11	01/04/2011	£33.00		2.8%	40	1	40	1	0	SR
		D	Recover reasonable costs	Staff Admin Time responding to external requests for Private Works in Highway related matters	01/04/2010	£38.50 per hr. or 15% of total works	01/04/2011	£40.00 per hr. or 15% of total works		3.9%			9	9	0	SR SR
EE1.4	Customer & Business	SA	Ensure reinstatement is undertaken	Reinstatement of Trenches Site Supervision by Highways Inspectors - Standard Charge for Defect Inspections set by Statutory Regulation	01/04/2009	£47.50	01/04/2009	£47.50		0.0%	1,470	70	1,470	70	-1	NB
		SA	Ensure reinstatement is undertaken	Reinstatement of Trenches Site Supervision by Highways Inspectors - Standard Charge for Sample Inspections set by Statutory Regulation	01/04/2009	£50.00	01/04/2009	£50.00		0.0%	6,000	300	6,000	300	-4	NB
		SA	Recover costs	Commuted fee for licence of private apparatus in the highway, including the admin cost of maintaining the licence record	01/04/2001	£600.00	01/04/2001	£600.00		0.0%	35	21	35	21	0	NB
		SA	Recover costs	Registration fee for non-electronic notices to be entered on the Street Works Register: - First notice each month - Subsequent notices	01/08/1999	£21.20 £1.20	01/08/1999	£21.20 £1.20		0.0% 0.0%					0 0	NB NB
				Fixed Penalty Notice income from statutory undertakers for non-compliance with Sections 54, 55, 57, 70, 74 of the New Roads and Street Works Act (NRSWA)	12/05/2008	£120.00	12/05/2008	£120.00		0.0%	50	6	50	6	0	NB
				Discounted rate		£80.00		£80.00		0.0%	8	1	8	1	0	NB
		D	Administering and Monitoring work in the highway to connect to a public foul sewer.	Charge for connection to a public foul sewer	01/04/2005	£110.00	01/01/2011	£300.00		172.7%	120	13	120	36	23	NB

## 9. HIGHWAYS &amp; TRANSPORT - E&amp;E - Review of Charges 2011/12

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2010/11		2011/12		Note	% increase in fees & charges	Expected Income 2010/11		Expected Income 2011/12		Income rising above 1.50% inflation to meet pressures	VAT Class	
					Effective Date	Rate	Effective Date	Proposed Rate			Unit	Total £000	Unit	Total £000			
EE1.4	Customer & Business	SA	Recover costs	Charge to public utilities for outstaying prescribed and/or reasonable periods for their works in the highway.	01/06/2001	Various As per scale of charges	01/06/2001	Various As per scale of charges			100	50	100	50	-1	NB	
		D	Recover costs	Portable Multi-Way Traffic Signal Permit for Major Works	01/04/2005	Various as per scale of fees	01/04/2005	Various as per scale of fees	1	0.0%	20	2	20	2	0	NB	
		D	Recover costs	Filming Policy - On or in the vicinity of the Highway: - Application Fee for permission to film Crew Size 1-5 Crew Size 6-12 Crew Size 12-29 Crew Size 30+ - Further Associated charges (site visits, materials, alterations, clearance etc...)	01/04/2009	£35.00	01/04/2011	£50.00		42.9%		3		4	1	NB	
			D	Recover costs	Vehicle Crossings (residential)	01/04/2009	£60.00	01/04/2011	£80.00		33.3%	650	39	650	52	12	NB
			D	Recover costs	Vehicle Crossings (multiple access and commercial use)	01/04/2009	£240.00	01/04/2011	£300.00		25.0%	5	1	5	1	0	NB
			D	Recover costs	Vehicle Crossings - Design and Testing Costs	01/04/2009	at cost	01/04/2009	at cost				2		2	0	NB
			D	Recover costs	Highway Material Storage Licence	01/04/2009	£35.00	01/04/2011	£40.00		14.3%	20	1	20	1	0	NB
			D	Recover costs	Renewal of Material Storage Licence	01/04/2009	£20.00	01/04/2009	£20.00		0.0%	20	0	20	0	0	NB
			D	Recover costs	Skip Licences	01/04/2009	£35.00	01/04/2011	£40.00		14.3%	2,200	77	2,150	86	8	NB
			D	Recover costs	Skip Licence Renewals	01/04/2009	£20.00	01/04/2011	£25.00		25.0%	800	16	750	19	3	NB
			D	Recover costs	Scaffolding Licences up to 8m length - one month occupation	01/04/2009	£85.00	01/04/2011	£90.00		5.9%	800	68	460	41	-28	NB
			D	Recover costs	Scaffolding Licences Renewals - one month occupation	01/04/2009	£65.00	01/04/2011	£70.00		7.7%	120	8	100	7	-1	NB
			D	Recover costs	Scaffolding Licences 8.1m+ - one month occupation		£0.00	01/04/2011	£100.00		n/a	0	0	100	10	10	NB
			D	Recover costs	Scaffolding Licences Renewals - one month occupation		£0.00	01/04/2011	£85.00		n/a	0	0	20	2	2	NB

## 9. HIGHWAYS &amp; TRANSPORT - E&amp;E - Review of Charges 2011/12

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2010/11		2011/12		Note	% increase in fees & charges	Expected Income 2010/11		Expected Income 2011/12		Income rising above 1.50% inflation to meet pressures	VAT Class	
					Effective Date	Rate	Effective Date	Proposed Rate			Unit	Total £000	Unit	Total £000			
EE1.4	Customer & Business	D	Recover costs	Tower Scaffolding Licences/Cherry Picker / Small Lift / Small crane		£0.00	01/04/2011	£60.00		n/a	0	0	300	18	18	NB	
		D	Recover costs	Scaffolding Licences Renewals - 2 days occupation		£0.00	01/04/2011	£60.00		n/a	0	0	30	2	2	NB	
		D	Recover costs	Hoarding Consents up to 8m length - one month occupation	01/04/2009	£85.00	01/04/2011	£90.00		5.9%	20	2	20	2	0	NB	
		D	Recover costs	Hoarding Consents Renewals - one month occupation	01/04/2009	£65.00	01/04/2011	£70.00		7.7%	4	0	4	0	0	NB	
		D	Recover costs	Hoarding Consents 8.1m + - one month occupation		£0.00	01/04/2011	£100.00		n/a	0	0	10	1	1	NB	
		D	Recover costs	Hoarding Consents Renewals - one month occupation		£0.00	01/04/2011	£85.00		n/a	0	0	4	0	0	0	NB
		D	Recover costs	Oversailing Consents - structures oversailing the highway	01/04/2010	£140.00	01/04/2011	£150.00		7.1%	8	1	8	1	0	NB	
EE1.4	Customer & Business On-Street Parking & Park and Ride	D	Recover costs	Oversailing Consents - temporary traffic monitoring/CCTV oversailing the highway attached to OCC property			01/04/2011	£50.00		n/a	0	0	40	2	2	NB	
		D	Recover costs	Table & Chairs Licence Annual charges - new framework Up to 2 tables & 8 seats For 3 to 4 tables & up to 16 seats For 5 to 10 tables & up to 40 seats For 11 or more tables & over 40 seats	01/04/2009		01/04/2011					8	9	1		NB NB NB NB	
		D	Recover costs	Supply of Highway related information, including Personal Search Fees - Written response to enquiries Verbal response to enquiries	01/04/2010	£57.95	01/04/2011	£60.00		3.5%	586	34	586	35	0	SR	
					01/04/2009	£11.90	01/04/2011	£12.24		2.9%	500	6	500	6	0	SR	
		D	Recover costs	Supply of Conveyancing 29 Highway Search Information	01/04/2002	£10,000.00	01/04/2002	£10,000.00		0.0%	5	50	5	50	-1	NB	
D	Recover costs	Supply of Traffic Survey Data - First Data Item Additional Data Items on same order Additional weeks at ATC sites	01/04/2010	£147.00 £100.00 £23.50	01/04/2011	£188.00 £117.50 £29.38		27.9% 17.5% 25.0%		3		3	0	SR SR SR			



## 9. HIGHWAYS &amp; TRANSPORT - E&amp;E - Review of Charges 2011/12

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2010/11		2011/12		Note	% increase in fees & charges	Expected Income 2010/11		Expected Income 2011/12		Income rising above 1.50% inflation to meet pressures	VAT Class			
					Effective Date	Rate	Effective Date	Proposed Rate			Unit	Total £000	Unit	Total £000					
EE1.4	Customer & Business On-Street Parking & Park and Ride	D	Cover Admin Costs	Supply copies of signal controller specifications and site drawings	01/01/2010	£40	01/01/2010	£40	1	0.0%		0	5	0	0	SR			
				Additional site in same request	01/01/2010	£20.00	01/01/2010	£20.00	1	0.0%		0	10	0	0				
		D	Contribute towards operating costs of park and ride facilities	Park and Ride Car Park charges	01/04/2007	Free	??	??	2					1,000			NB		
				Excess Charge Notices - Fines paid within 14 days		£20.00		£20.00		0.0%							NB		
				Fines paid after 14 & up to 28 days		£40.00		£40.00		0.0%							NB		
		D	On Street Parking	On Street Parking -	Pay and Display Oxford City - 8am-6:30pm Mon-Sat									4,930		4,955	-49		
					30 min	n/a	£0	13/09/2010	£1.00	n/a								NB	
					1 hour	01/04/2010	£2	13/09/2010	£2.50	25.0%								NB	
					2 hours (the maximum)	01/04/2010	£3	13/09/2010	£4.00	33.3%								NB	
					Possible third hour charge	n/a	£0	??	??	2									
					Oxford City 6:30pm onwards (up to 10pm)	01/04/2010	£0	??	??	2									
					Oxford City Sundays	01/04/2010	£0	??	??	2									
					Abingdon 8am-6pm (excl. Sundays, B hols.)														
					1 hour	01/04/2010	£0.40	01/04/2010	£0.40	0.0%									NB
					2 hours (the maximum)	01/04/2010	£0.60	01/04/2010	£0.60	0.0%									NB
					Visitor permit (24 hours)	01/04/2010	£0.40	01/04/2010	£0.40	0.0%									NB
					Henley 8am-6pm (excl. Sundays, B Hols.)														
1 hour	01/04/2010	£0.30	01/04/2010	£0.30	0.0%									NB					
2 hours (the maximum)	01/04/2010	£0.40	01/04/2010	£0.40	0.0%									NB					
Visitors permit (24 hours)	01/04/2010	£0.30	01/04/2010	£0.30	0.0%									NB					
Vehicle Removal Charge															NB				
						£105.00		£105.00		0.0%									

## 9. HIGHWAYS &amp; TRANSPORT - E&amp;E - Review of Charges 2011/12

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2010/11		2011/12		Note	% increase in fees & charges	Expected Income 2010/11		Expected Income 2011/12		Income rising above 1.50% inflation to meet pressures	VAT Class					
					Effective Date	Rate	Effective Date	Proposed Rate			Unit	Total £000	Unit	Total £000							
EE1.4	Customer & Business On-Street Parking & Park and Ride	D	Parking Permits	Parking Permits - Oxford (per annum)					3												
				Oxford residents (excl. Kassam stadium) 1st & 2nd Car	01/04/2010	£40.00	04/01/2011	£50.00					25.0%						NB		
				Oxford residents (excl. Kassam stadium) 3rd Car	01/04/2010	£80.00	04/01/2011	£100.00					25.0%							NB	
				Oxford residents (excl. Kassam stadium) 4th Car	01/04/2010	£120.00	04/01/2011	£150.00					25.0%							NB	
				Oxford residents (Kassam stadium area)	01/04/2010	£10.00	04/01/2011	£11.00					10.0%							NB	
				Business permits	01/04/2010	£100.00	01/04/2010	£100.00					0.0%							NB	
				Traders permits per week	01/04/2010	£15.00	01/04/2010	£15.00					0.0%							NB	
				Visitors permits - First 25	01/04/2010	Free	01/04/2010	Free					0.0%							NB	
				Visitors permits - 2nd 25 (total cost)	01/04/2010	£15.00	01/04/2011	£16.00					6.7%							NB	
				Residents Parking Permits - Abingdon (per annum)		£100.00		£100.00					0.0%							NB	
				Henley (per annum)		£65.00		£65.00					0.0%							NB	
				Excess Charge Notices - Fines paid within 14 days		£20.00		£20.00					0.0%							NB	
				Fines paid after 14 & up to 28 days		£40.00		£40.00					0.0%							NB	
				Penalty Charge Notices - higher contraventions																	
				Fines paid within 14 days	01/04/2008	£35.00	01/04/2008	£35.00					0.0%							NB	
				Fines paid after 14 & up to 28 days	01/04/2008	£70.00	01/04/2008	£70.00					0.0%							NB	
				Penalty Charge Notices - lower contraventions																	
				Fines paid within 14 days	01/04/2008	£25.00	01/04/2008	£25.00					0.0%							NB	
				Fines paid after 14 & up to 28 days	01/04/2008	£50.00	01/04/2008	£50.00					0.0%							NB	
				Bus Lane Camera Enforcement																	
				Fines paid within 14 days		£30.00		£30.00					0.0%							NB	
Fines paid after 14 & up to 28 days		£60.00		£60.00				0.0%							NB						
<b>Sub-Total Highways &amp; Transport</b>											<b>6,219</b>	<b>7,307</b>	<b>995</b>								

**Legal Position on charging**

SP	Statutory Prohibited
SA	Statutory Arrangements
D	Discretionary (LG Act 2003)

**Note**

- This charge may be reviewed further
- Please note - detailed changes are being considered and the resulting income is estimated
- Income from Parking Permits is included in the On Street Parking total

**VAT Class**

SR	Standard Rate (20% 4 Jan 2011)
ZR	Zero Rated
NB	Non Business
EX	Exempt

## 10. SUSTAINABLE DEVELOPMENT, WASTE MANAGEMENT, COUNTRYSIDE - E&E - Review of Charges 2011/12

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2010/11		2011/12		% increase in fees & charges	Reasons for change	Expected Income 2010/11		Expected Income 2011/12		Income rising above 1.50% inflation to meet pressures	VAT Class
					Effective Date	Rate	Effective Date	Proposed Rate			Unit	Total £000	Unit	Total £000		
EE2	<b>SUSTAINABLE DEVELOPMENT</b>															
EE2.2	<b>Planning Implementation</b>	SA	To contribute to cost of deciding on minerals and waste development control application & County Council's own developments.	Planning Applications	01/4/2006	Various	01/4/2006	Various	0.0%			157	179	20	NB	
		D	To contribute to cost of providing providing pre-app advice to applicants/developers	Pre - application advice			01/01/2011	Various				0	20	20	NB	
		D	To contribute to cost of providing the development control service	Clearance of conditions on planning permissions	01/10/2010	£85.00 per request	01/10/2010	£85.00 per request				0	5	5	NB	
		D	Recover costs	Supply of information in regards to Planning Obligations and other associated legal agreements  Written response to enquiries  Copies of Planning Obligations and other associated legal agreements (i.e S38, S278, Bonds, Routing Agreements etc)  Electronic Copies Paper Copies			01/04/2011	£60.00	n/a			0	8	1	1	SR
		D	Recovery of costs	Charging administration fee for managing & monitoring S.106 agreements relating to planning permissions	01/4/2006	Various	01/4/2006	Various	0.0%			11	21	10	NB	
		SA	Recovery of costs	Charging for Monitoring of Minerals Sites - Active Sites Charging for Monitoring of Minerals Sites - Dormant Sites				£288 per Visit £96 per Visit				19	19	0	NB	
		D	To contribute to cost of HER consultations.	Charge for digitised HER data to commercial organisations			01/4/2011	£75 per hour	n/a			0	1	1	NB	
		D	To contribute to cost of HER consultations.	Charge for commercial visits to the HER.			01/4/2011	£75 per hour	n/a			0	1	1	NB	
		D	To contribute to the cost of monitoring fieldwork.	Charge for monitoring of archaeological fieldwork .			01/4/2011	Various	na/			0	1	1	NB	
		D	To contribute to the cost of arranging for archaeological fieldwork.	Charge for writing briefs for archaeological fieldwork required for commercial developments.				£75 per brief.				0	1	1	NB	

## 10. SUSTAINABLE DEVELOPMENT, WASTE MANAGEMENT, COUNTRYSIDE - E&E - Review of Charges 2011/12

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2010/11		2011/12		% increase in fees & charges	Reasons for change	Expected Income 2010/11		Expected Income 2011/12		Income rising above 1.50% inflation to meet pressures	VAT Class	
					Effective Date	Rate	Effective Date	Proposed Rate			Unit	Total £000	Unit	Total £000			
EE2.4 EE2.4.8	Waste Management General Site Costs	D	Recover costs	Disposal of Large Scale DIY Waste	01/04/2010	£1.50 per item	01/04/2011	£1.00 per item	-33.3%			9		9	0	SR	
		D	To recover costs of disposing of tyres	Standard motorcycle and car tyres Oversized car (no lorry tyres)	01/04/2010 01/04/2008	£3.00 £4.00	01/04/2011 01/04/2008	£2.50 £4.00	-16.7% 0.0%			5 1		5 1	0 0	SR SR	
EE2.5 EE2.5.1	Countryside Countryside Services	SA	Recovery of costs under DoE Circular 3/1993	<u>Public Path Order Charges</u> a) Applications received between 10/3/93 - 21/8/96	01/04/2003	£400.00	01/04/2003	£400.00	0.0%			0	2	1	1	NB	
		SA	Recovery of costs under DoE Circular 11/1996	b) Orders confirmed unopposed	01/04/2010	£1,089.00	01/04/2011	£1,105.00	1.5%	Inflation	2	0	7	8	8	NB	
		SA	Recovery of costs under DoE Circular 11/1996	c) Orders confirmed - objections withdrawn	01/04/2010	£1,498.00	01/04/2011	£1,520.00	1.5%	Inflation		0	0	0	0	NB	
		SA	Recovery of costs under DoE Circular 11/1996	d) Orders opposed - not proceeded with	01/04/2010	£1,703.00	01/04/2011	£1,728.00	1.5%	Inflation		0	0	0	0	NB	
		SA	Recovery of costs under DoE Circular 11/1996	e) Orders opposed - submitted to SoS	01/04/2010	£2,084.00	01/04/2011	£2,115.00	1.5%	Inflation	5	4	2	4	0	NB	
		D	Recovery of full cost	<u>Commons Registration Authority Charges</u> Common searches	01/04/2010	£17.50	01/04/2011	£17.76	1.5%	Inflation		21	1,200	21	0	NB	
		SA	Recovery of reasonable fee under Commons Registration (General) Regulations 1966	Certified copy of register (per parcel - max. 10 sheets)			01/04/2011	£17.76		New Charge permitted by Commons Regs		£0.00	56	1	1	NB	
<b>Sub-Total Sustainable Development</b>													<b>227</b>		<b>299</b>		<b>69</b>

### Legal Position on charging

SP	Statutory Prohibited
SA	Statutory Arrangements
D	Discretionary (LG Act 2003)

### VAT Class

SR	Standard Rate (20% 4 Jan 2011)
ZR	Zero Rated
NB	Non Business
EX	Exempt

## 11. PROPERTY ASSET MANAGEMENT & DIRECTORS OFFICE - E&E - Review of Charges 2011/12

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2010/11		2011/12		% increase in fees & charges	Expected Income 2010/11 Total £000	Expected Income 2011/12 Total £000	Income rising above 1.50% inflation to meet pressures	VAT Class
					Effective Date	Rate	Effective Date	Proposed Rate					
EE3	<b>PROPERTY SERVICES</b>												
	Corporate Properties	D	Recovery of full cost	Rents controlled by terms of the lease	01/04/2009	Various	01/04/2009	Various	-	291	292	-3	EX
	Staff Housing	D	Recovery of full cost		01/04/2009	Various	01/04/2009	Various	-	142	142	-2	EX
	Smallholdings	D	Recovery of full cost		01/04/2009	Various	01/04/2009	Various	-	79	48	-32	EX
<b>Sub-Total Property Services</b>										<b>512</b>	<b>482</b>	<b>-38</b>	
EE4	<b>BUSINESS SUPPORT</b> Admin Support Services	D	Recover costs	Sale of Planprints - up to A1 size - up to A0 size - over A0 size	01/04/2008	£7.90	01/04/2008	£7.90	0.0%	0	0	0	SR
					01/04/2008	£9.90	01/04/2008	£9.90	0.0%				SR
					01/04/2008	£14.80	01/04/2008	£14.80	0.0%				SR
		D	Recover costs	Staff time responding to external requests for information (per hour)	01/04/2010	£38.50	01/04/2010	£40.00	3.9%	0	0	0	SR
		D	Recover costs	Sale of Publications: Structure Plan Residential Rd Design Guide Local Transport Oxfordshire Mineral & Waste Plan	01/04/2008	As below	01/04/2008	As below		1	1	0	ZR
					01/04/2008	£30.00	01/04/2008	£30.00	0.0%				
			01/04/2008	£50.00	01/04/2008	£50.00	0.0%						
			01/04/2008	£40.00	01/04/2008	£40.00	0.0%						
			01/04/2008	£35.00	01/04/2008	£35.00	0.0%						
<b>Sub-Total Director's Office</b>										<b>1</b>	<b>1</b>	<b>0</b>	
<b>Sub-Total PAM and Director's Office</b>										<b>513</b>	<b>483</b>	<b>0</b>	
<b>Sub-Total Highways &amp; Transport</b>										<b>6,219</b>	<b>7,307</b>	<b>995</b>	
<b>Sub-Total Sustainable Development</b>										<b>227</b>	<b>299</b>	<b>69</b>	
<b>TOTAL ENVIRONMENT &amp; ECONOMY</b>										<b>6,959</b>	<b>8,089</b>	<b>1,063</b>	

### Legal Position on charging

SP	Statutory Prohibited
SA	Statutory Arrangements
D	Discretionary (LG Act 2003)

### VAT Class

SR	Standard Rate (20% 4 Jan 2011)
ZR	Zero Rated
NB	Non Business
EX	Exempt

## 12. OXFORDSHIRE CUSTOMER SERVICES - Review of Charges 2011/12

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2010/11		2011/12		% increase in fees & charges	Reasons for change	Additional information	Expected Income 2010/11 Total £000	Expected Income 2011/12 Total £000	Income rising above 1.50% inflation to meet pressures	VAT Class
					Effective Date	Rate	Effective Date	Proposed Rate							
<b>CS6</b>	<b>SHARED SERVICES</b>														
CS6.1.2	Money Management	SA	Recovery of full cost	Court of Protection income								102	103	0	NB
CS6.1.2	Payroll Control	D	Recovery of full cost	Provision of payroll services etc								10	10	0	SR
CS6.1.4	Learning & Development	D	Recovery of full cost	Fire prevention training						Review of service		150	120	-32	SR
CS6.14	Occupational Health Service	D	Recovery of full cost	Provision of service to outside bodies						Termination of contract for the supply of services		8	1	-7	SR
CS6.1.5	Food with Thought	D	Cost of providing lunchtime meal.	<u>School Meals Service</u>											
				(a) Meals Income - Pupils	01/09/2010	£2.05	01/09/2011	£2.10	2.4%			3,359	3,441	32	NB
				(b) Meals Income - Adults	01/09/2010	£2.95	01/09/2011	£3.00	1.7%			153	156	0	SR
SC4	Translation Service (Moved from S&CS)		Recovery of full cost	Translation services	01/04/2008	Various	01/04/2008	Various	-	Various		12	12	0	SR
<b>Sub-Total Customer Services</b>												<b>3,794</b>	<b>3,842</b>	<b>-9</b>	
<b>Sub-Total Adult Learning</b>												<b>831</b>	<b>769</b>	<b>-74</b>	
<b>TOTAL CUSTOMER SERVICES</b>												<b>4,625</b>	<b>4,611</b>	<b>-83</b>	

### Legal Position on charging

SP	Statutory Prohibited
SA	Statutory Arrangements
D	Discretionary (LG Act 2003)

### VAT Class

SR	Standard Rate (20% 4 Jan 2011)
ZR	Zero Rated
NB	Non Business
EX	Exempt

### 13. ADULT LEARNING - Customer Services - Review of Charges 2011/12

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2010/11		2011/12		% increase in fees & charges	Reasons For Change	Expected Income 2010/11 Total £000	Expected Income 2011/12 Total £000	Income rising above 1.50% inflation to meet pressures	VAT Class
					Effective Date	Rate	Effective Date	Proposed Rate						
SC1 SC1.4	<b>COMMUNITY SERVICES</b> Adult Learning	D	To recover costs and develop an additional income stream	<b>HIRE OF ADULT LEARNING PREMISES</b> For educational purposes							5	5	0	
				<b>For community groups:</b> Classroom/Adult Learning Lounge (max. 20 learners)	01/09/2010	£8.80	01/09/2010	£8.80	0.0%					EX
				Specialist workroom (e.g. woodwork, sewing machines, pottery)	01/09/2010	£22.00	01/09/2010	£22.00	0.0%					EX
				ICT Suite - including consumables (max. 12 learners)	01/09/2010	£22.00	01/09/2010	£22.00	0.0%					EX
				Hall, Gym, Lecture Theatre, Auditorium	01/09/2010	£13.20	01/09/2010	£13.20	0.0%					EX
				Outdoors facilities	01/09/2010	£5.50	01/09/2010	£5.50	0.0%					EX
				Outdoors facilities with use of indoor changing facilities	01/09/2010	£11.00	01/09/2010	£11.00	0.0%					EX
				<b>For non-commnity groups:</b> Currently there is a wide range of charges, and some community groups are not charged.										
		D	To contribute towards the cost of the service	<b>ADULT LEARNING COURSE FEES</b> Personal & Community Development Learning:							826	764	-74	
				Standard Courses	01/09/2010	£4.00	01/09/2010	£4.00	0.0%					EX
				Workshops	01/09/2010	£5.50	01/09/2010	£5.50	0.0%					EX
				Lip-Reading	01/09/2010	£2.00	01/09/2010	£2.00	0.0%					EX
				ESOL (English Speakers of Other Languages)	01/01/2010	£3.00	01/01/2010	£3.00	0.0%	Recommended national rate				EX
				<b>Further Education:</b> Standard Courses	01/09/2008	N/A	01/09/2008	N/A						EX
				GCSE	01/09/2010	£3.55	01/09/2010	£3.55	0.0%					EX
				Overseas Learners - EFL, PCDL, FE	01/09/2010	£6.50	01/09/2010	£6.50	0.0%					EX
				Plus Groups - Standard Courses	01/09/2010	£5.50	01/09/2010	£5.50	0.0%					EX
	<b>Sub-Total Adult Learning</b>										<b>831</b>	<b>769</b>	<b>-74</b>	

## Legal Position on charging

SP	Statutory Prohibited
SA	Statutory Arrangements
D	Discretionary (LG Act 2003)

## VAT Class

SR	Standard Rate (20% 4 Jan 2011)
ZR	Zero Rated
NB	Non Business
EX	Exempt

## 14. CHIEF EXECUTIVE'S OFFICE - CEO - Review of Charges 2011/12

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2010/11		2011/12		% increase in fees & charges	Reasons for change	Additional information	Expected Income 2010/11 Total £000	Expected Income 2011/12		Income rising above 1.50% inflation to meet pressures	VAT Class					
					Effective Date	Rate	Effective Date	Proposed Rate					Unit	Total £000							
CC5	Legal & Democratic Services																				
	Legal Services	SA & D	Recovery of full cost	Sec106 and other legal charges	01/04/2010	£160.00	01/04/2011	£170.00	6.3%			125		127	0	SR					
	Legal Services	D	Recovery of full cost	Work for outside bodies	-	-		-	-			9		9	0	SR					
CC8	Communications & Marketing																				
	Communications & Marketing	D	Recovery of full cost	Marketing services						Publication of the council magazine has ceased which removes the opportunity to sell space in this publication.		41		5	-37	SR/ZR					
<b>Sub-Total Chief Executive's</b>												175		141		-37					
<b>Registration</b>																1,174		1,212		21	
<b>TOTAL CHIEF EXECUTIVE'S</b>																1,349		1,353		-16	

### Legal Position on charging

SP	Statutory Prohibited
SA	Statutory Arrangements
D	Discretionary (LG Act 2003)

### VAT Class

SR	Standard Rate (20% 4 Jan 2011)
ZR	Zero Rated
NB	Non Business
EX	Exempt



## 15. REGISTRATION SERVICES - CEO - Review of Charges 2011/12

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2010/11		2011/12		% increase in fees & charges	Reasons For Change	Expected Income 2010/11		Expected Income 2011/12		Income rising above 1.50% inflation to meet pressures	VAT Class
					Effective Date	Rate	Effective Date	Proposed Rate			Unit	Total £000	Unit	Total £000		
SC1 SC1.6	<b>COMMUNITY SERVICES</b> Registration Service	D	To raise revenue to cover the costs of the registration service	To licence approved premises for a three-year period	01/04/2010	£1,950.00	01/04/2010	£1,950.00	0.0%		29	57	29	57	-1	NB
		D	To cover a proportion of the costs	<b>Marriage &amp; Civil partnership fees at former Register Office Marriage rooms Monday - Friday and Saturday between 9.15am and 12 noon.</b>												
		SA		Abingdon- Roysse Court (Mon -Fri)	01/04/2010	£160.00	01/04/2011	£170.00	6.3%							EX
				Banbury Bodicote House	01/04/2010	£160.00	01/04/2011	£170.00	6.3%							EX
				Bicester - Garth Park	01/04/2010	£160.00	01/04/2011	£170.00	6.3%							EX
				Didcot - Broadway Room	01/04/2010	£160.00	01/04/2011	£170.00	6.3%							EX
				Henley - Regatta Court	01/04/2010	£160.00	01/04/2011	£170.00	6.3%							EX
				Oxford - Tidmarsh Lane												
				RO Wed- Fri	01/04/2010	£43.50	01/04/2010	£43.50	0.0%	Statutory Fee	164	7	164	7	0	EX
				Dexter Room Tues-Fri	01/04/2010	£90.00	01/04/2011	£100.00	11.1%		172	15	172	17	1	EX
				Dexter Room Sat AM	01/04/2010	£160.00	01/04/2011	£170.00	6.3%		134	21	134	23	1	EX
				Wantage - Civic Centre	01/04/2010	£0.00	01/04/2010	£0.00	0.0%							EX
				Wheatley - Shotover Room	01/04/2010	£160.00	01/04/2011	£170.00	6.3%							EX
				Witney - Windrush Rooms	01/04/2010	£160.00	01/04/2011	£170.00	6.3%							EX
				Total for all district Offices	01/04/2010	£160.00	01/04/2011	£170.00	6.3%		485	78	485	82	4	EX
				Total for all district Offices	01/04/2010	£380.00	01/04/2011	£400.00	5.3%		140	53	140	56	2	EX
				Total for all district Offices	01/04/2010	£470.00	01/04/2011	£490.00	4.3%		6	3	6	3	0	EX
				Attended chapel	01/04/2010	£83.50	01/04/2010	£83.50	0.0%	Fee set by GRO	4		4			EX
			To raise revenue to cover the costs of the Registration Service	<b>Marriages at Approved Venues (9.00am to 5.00pm)</b>												
				Monday - Thursday	01/04/2010	£330.00	01/04/2011	£350.00	6.1%		108	36	108	38	2	EX
				Friday & Saturday	01/04/2010	£380.00	01/04/2011	£400.00	5.3%		860	327	860	344	12	EX
				Sunday & Bank Holiday	01/04/2010	£470.00	01/04/2011	£490.00	4.3%		117	55	117	57	2	EX
			To raise revenue to cover the costs of the Registration Service	<b>Other Civil Ceremonies ( Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at Registration Offices</b>												
				Monday - Friday	01/04/2010	£180.00	01/04/2011	£190.00	5.6%		0		0			SR
				Saturday	01/04/2010	£200.00	01/04/2011	£210.00	5.0%		24	5	24	5	0	SR
				Sunday & Bank Holiday	01/04/2010	£250.00	01/04/2011	£260.00	4.0%		16	4	16	4	0	SR
				Individual Citizenship Ceremonies	01/04/2010	£130.00	01/04/2011	£140.00	7.7%		17	2	17	2	0	SR
				Group Citizenship Ceremony at County Hall	01/04/2010	£80.00	01/04/2010	£80.00	0.0%	Fee set by Home Office	926	74	926	74	-1	EX
			To raise revenue to cover the costs of the Registration Service	<b>Other Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at Approved venues</b>												
				Monday - Friday	01/04/2010	£180.00	01/04/2011	£190.00	5.6%		4	1	4	1	0	SR
				Saturday	01/04/2010	£200.00	01/04/2011	£210.00	5.0%		5	1	5	1	0	SR
				Sunday & Bank Holiday	01/04/2010	£250.00	01/04/2011	£260.00	4.0%		12	3	12	3	0	SR
				Individual Citizenship Ceremonies	01/04/2010	£180.00	01/04/2011	£200.00	11.1%		0		0			SR

## 15. REGISTRATION SERVICES - CEO - Review of Charges 2011/12

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2010/11		2011/12		% increase in fees & charges	Reasons For Change	Expected Income 2010/11		Expected Income 2011/12		Income rising above 1.50% inflation to meet pressures	VAT Class				
					Effective Date	Rate	Effective Date	Proposed Rate			Unit	Total £000	Unit	Total £000						
EE3.2	Registration Services (cont'd)		To raise revenue to cover the costs of the Registration Service	<b>Other Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at venues not approved by Oxfordshire County Council</b>																
				Monday - Sunday/BH	01/04/2010	£300.00	01/04/2011	£350.00	16.7%	16	5	16	6	1	SR					
				Saturday	01/04/2010	£300.00	01/04/2011	£350.00	16.7%	0		0			SR					
				Sunday & Bank Holiday	01/04/2010	£300.00	01/04/2011	£350.00	16.7%	0		0			SR					
				Civil Funerals	01/04/2010	£180.00	01/04/2010	£180.00	0.0%	32	6	32	6	0	ZR					
				D	To raise revenue to cover the costs of the Registration Service	<b>Nationality Checking Service</b>														
					Adult ( single application)	01/04/2010	£55.00	01/04/2011	£60.00	9.1%	668	37	668	40	3	SR				
					Child under 18 who applies separately to parents	01/04/2010	£27.00	01/04/2011	£30.00	11.1%	98	3	98	3	0	SR				
				SA	To raise revenue to cover the costs of the Registration Service	<b>Certificate Fees</b>														
					Births,Deaths& Marriage Certificates															
					on day of registration	01/04/2010	£3.50	01/04/2010	£3.50	0.0%	39,798	139	39,798	139	-2	EX				
					from a current register	01/04/2010	£7.00	01/04/2010	£7.00	0.0%						EX				
					from a deposited register	01/04/2010	£9.00	01/04/2010	£9.00	0.0%	9,012	81	9,012	81	-1	EX				
					Short Birth Certificate															
					on day of registration	01/04/2010	£3.50	01/04/2010	£3.50	0.0%						EX				
					from a current register	01/04/2010	£7.00	01/04/2010	£7.00	0.0%						EX				
					from a deposited register	01/04/2010	£9.00	01/04/2010	£9.00	0.0%	46		46	1	1	EX				
				SA	Searches in indexes															
					General Search	01/04/2010	£16.00	01/04/2010	£16.00	0.0%						EX				
				SA	Marriages and Civil Partnership															
					Notice of Marriage/Civil Partnership (for 1 person)	01/04/2010	£33.50	01/04/2010	£33.50	0.0%	4,797	161	4,797	161	-2	EX				
					Commemorative Certificates	01/04/2010	£5.00	01/04/2010	£5.00	0.0%	273	1	273	1	-1	SR				
				Certificate fees are Statutory Fees and no notification of fee																
				*NB £3.50 is already included in fees for Registration offices and																
	<b>Sub-total Registration</b>											<b>1,174</b>	<b>1,212</b>	<b>21</b>						

**Legal Position on charging**

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D	Discretionary (LG Act 2003)

**VAT Class**

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